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**Warwickshire Community and Voluntary Action**

**2018/19 Annual General Meeting**

**Held on Wednesday 25th September 2019 at 10.30 am**

**at The Benn Hall, Rugby**

**Chair’s Welcome and Introduction**

Katy Harper, WCAVA Chair, welcomed everyone to our 11th AGM. Particular welcomes were extended to:

Mr Simon Miesegaes The High Sheriff of Warwickshire

Cllr Stuart Davis Mayor of Solihull

Cllr Bill Lewis Mayor of Rugby

Cllr David Humphreys Leader of North Warwickshire Borough Council

Cllr Marian Humphreys North Warwickshire Borough Council

Cllr George Illingworth Chair of Warwick District Council (WDC)

Cllr Chris Cade Rugby Borough Council

Mr Andy Hardy CEO, University Hospitals Coventry and Warwickshire

Mr Eric Wood Deputy Lord Lieutenant

Kushal Birla Assistant Director, Resources Directorate WCC

Paul Tolley, WCAVA Chief Executive, read out the apologies of note which included:

Mr Timothy Cox H.M.Lord-Lieutenant of the County of Warwickshire

Mr Jeremy Wright MP Kenilworth & Southam MP

Mr Mark Pawsey MP Rugby & Bulkington MP

Philip Seccombe Warwickshire Police and Crime Commissioner

Mr Martin Jelley Chief Constable, Warks Police & West Mercia Police

In addition to these, we also received apologies from:

Cllr June Tandy Mayor of Nuneaton and Bedworth

Cllr Bill Hancox Deputy Mayor of Nuneaton and Bedworth

Cllr Kate Rolfe Stratford-upon-Avon Mayor

Cllr Neale Murphy Town Mayor of Warwick

Cllr Bill Gifford Town Mayor of Royal Leamington Spa

Cllr Adrian Barton Deputy Mayor of Royal Leamington Spa

Cllr Robert Margrave Town Mayor of Whitnash

Cllr Nicola Davies Chair of the Council, WCC

Cllr Andrew Day Leader of the Council, WDC

Cllr Moira-Ann Grainger Portfolio WDC for Culture & Amenities

Cllr Alan Rhead Environment and Business Portfolio, WDC

Mr Glen Burley Chief Executive NHS

Mr Nigel Minns Strategic Director of People Group

Brent Davis Executive Director - Operations, NBBC

Simone Hines Executive Director - Resources, NBBC

Sara Aspley Chief Executive Officer, Stratford Town Trust

Charles Barlow Localities & Partnerships Team Manager (South), WCC

John Coleman Assistant Director Children & Families Service, WCC

**Approval of 2018 Minutes**

Katy Harper asked for approval of the 2017/18 Annual General Meeting minutes held on 27th September 2018.

*The approval of the minutes was proposed by Simon Cottingham, Independent Advocacy*

*This was seconded by Cllr Chris Cade*

The minutes were unanimously approved and duly signed as a correct record.

There were no matters arising.

**Chief Executive’s Report**

Paul Tolley gave an overview of our key achievements over the last year and commended the Annual Review to the meeting. This can be found on the Warwickshire CAVA website.

<http://www.wcava.org.uk/annual-review-and-accounts>

**Treasurer’s Review and Annual Accounts.**

Jatinder Birdi, WCAVA Treasurer, gave an overview of the 2018/19 WCAVA finances.

Jatinder reported that a summary of the accounts could be found in the Annual Report and a full copy could be found on the WCAVA website: <http://www.wcava.org.uk/annual-review-and-accounts>

**Resolution 1**

**Proposal of Accounts to the Membership**

*Jatinder Birdi proposed the director’s report and financial statements for the year ended 31st March 2019 and the Auditor’s report to the meeting.*

*Seconded by Simon Cottingham, Independent Advocacy*

Members present confirmed that they were all in favour.

**Resolution 2**

**Appointment of Auditors**

*Jatinder Birdi proposed that the current auditors Burgis and Bullock are re-appointed for 2019/20 and the Directors authorised to fix their remuneration.*

*Seconded by Simon Cottingham, Independent Advocacy*

Members present confirmed that they were all in favour.

**Nominations and Appointment of Directors**

Paul Tolley explained that a third of the Board retire annually and this year, Kate Mulkhern stood down from the Board and Katy Harper, Chair, will stand down after today’s AGM, having served her maximum tenure of 9 consecutive years.

In addition, Jatinder Birdi will stand down from the Board at this AGM and has confirmed that he is happy to be re-elected.

**Resolution 3**

Katy Harper recommended Jatinder be re-elected subject to a maximum 9 year term.

*Proposed by Simon Cottingham, Independent Advocacy*

*Seconded by Tony Guy, WCAVA Trustee*

Members present confirmed that they were all in favour.

**Board Members Co-opted during the year to be formally elected**

We did not co-opt any Board members during the year. Members and contacts were actively encouraged to consider joining the Board of Trustees.

**Queens Award for Voluntary Service**

Kate Morrison, Director of Volunteering, invited four of this year’s Queens Award winners to speak about the amazing work they have been doing and their experience in going through the selection process. Excellent speeches were delivered by Ian Jelley from Warwickshire Wildlife Trust, Gita Natarajan from Benn Partnership, Philip Jones from Futures Unlocked and Cheryll Rawbone from the Friendship Project for Children. Nominations for next year’s Awards were encouraged.

Paul Tolley then congratulated WCAVA Trustee Sheela Hammond on receiving Freedom of the Borough Award in recognition of her hard work and dedication in Rugby Borough of the years.

**Tina Costello, Chief Executive of Heart of England Community Foundation**

Paul Tolley introduced our guest speaker, Tina Costello, powerhouse and CEO of Heart of England Community Foundation (HOECF). Tina spoke about the journey HOECF has been on since serving as CEO and the continued support they have received from WCAVA throughout that time. Tina praised the incredible work across Warwickshire that they have been fortunate enough to support with funding.

**Vote of Thanks and Close of Formal AGM**

Paul Tolley expressed his thanks to Katy Harper for all her support over the last 9 years and presented her with a bouquet of flowers. Katy wished WCAVA the best for the future and invited everyone to stay for lunch.

Meeting ended at 12:20pm followed by lunch.

Signed ………………………………….

Date ……………………………………..